



**HMCK Charity**

Promoting aspirational  
partnerships in education

## **Guidance notes for those completing Major and Minor Funding Applications**

**The Charity promotes, supports and facilitates the continued creative development of Outreach and Partnership (O&P) education programmes, through partnerships between state and independent schools. By so doing, our overriding aim is to ensure more able but less-privileged pupils at participating state schools are encouraged and equipped to maximise their potential by overcoming traditional barriers or learning constraints.**

### Activities supported by the Charity

Activities for which funding will be considered could include (but are not restricted to):

- Projects aimed at raising the aspirations of less privileged pupils
- University awareness raising, application support and guidance programmes
- Independent schools leading subjects and activities that go beyond the National Curriculum in state primary or secondary schools
- Cross-sector mentoring projects in academic subjects
- Projects designed to extend pupils' social and cultural horizons
- Cross-sector collaborations involving pupils of the same age
- Confidence building activities such as debating or team building

### Major Funding Applications

These are for funding applications of over £500 up to a maximum of £5,000. Our aim is to fund four major partnership projects each year. This year's timeframes are outlined below. Successful applicants will be contacted in early June.

### Minor Funding Applications

These are for funding applications of up to £500. We accept applications all year round. Our aim is to process minor funding applications within 4 weeks of receipt of a completed application.

### **Key timescales: Major Funding Applications**

These are for funding applications of over £500 up to a maximum of £5,000. Our aim is to process applications for major funding within an eight-week period after the closing date.

<b>Month</b>	
November 22nd	<b>Applications open on website</b>
February 28 <sup>th</sup> 2022	Application window closes
March/April 2022	<b>Educational Panel considers applications</b>
Late April 2022	Recommendations presented to Trustees
Early May 2022	<b>Decisions communicated</b>

### **Key timescales: Minor Funding Applications**

These are for funding up to £500. Our aim is to process applications for minor funding within a four-week period after submission.

<b>Timings</b>	
<b>All year round</b>	Application received
<b><i>Within 2 weeks</i></b>	Reviewed by 3 members of the Charity's Educational Panel
<b><i>Within 4 weeks</i></b>	Decision communicated to trustees and applicant
<b>Within 3 weeks of event/activity</b>	Evaluation received by Charity nominated mentor

#### NOTES:

**Major funding** is defined as typically funding up to £5000. This will be considered for up to 3 years with matched or tapered funding arrangements.

**The Educational Panel** of the Charity comprises members appointed by the Trustees with extensive experience in schools. Their recommendations are presented for approval at a Trustees meeting.

**Successful applicants** will be assigned a mentor who will support partner schools, acting as a critical friend and relationship manager.

**We anticipate funding** a maximum of 4 major partnership projects each year. When all funding has been allocated for any given year notification will be displayed on the HMCK Charity website.

**Successful applicants** will receive a written funding offer from the Charity. This will set out the basis on which funding will be provided. It will include reference to the “Schedule of Undertakings and Commitments document which will be required of successful candidates throughout the course of the supported project or activity.

**Successful major funding applications** extending beyond one year will receive tapered funding. Applicants must include details of how the tapered funding will be supported by matched partner funding to enable the project to continue for the maximum three years of funding.

**For further information or clarification please do not hesitate to contact**  
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